



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Colerne Village Hall Association		
Contact name	Miss Anne Nicholas		
Contact address	20 Cleaves Avenue, Colerne, Wiltshire, SN14 8BX		
Contact number	01225 744544	e-mail	anne_nchls@yahoo.co.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Northern Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Replace the old Heaters (over 10 years old) in the Main Hall for more fuel efficient models. We have already installed cavity wall insulation, double glazing and insulated the roof. We now need to update the heaters to take full advantage of further fuel efficiency savings.
Where will your project take place?	Village Hall
When will your project take place?	August 2010
How many people will benefit from your project?	All Users of the Village Hall
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Plan being created

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Bringing more residents of the Parish of Colerne into the Hall to use it's facilities both as individual hirers and members of user groups.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Village Hall Committee started to investigate the feasibility of replacing these heaters after completing the insulation of the Hall's roof and walls and completing the double glazing. The Committee are becoming more aware of environmental issues and wish to minimise the Hall's environmental impact on the village. As the existing heaters are not very fuel efficient the Committee investigated if newer models would be better suited. After investigation it was agreed that new models would be better suited to the Hall's requirements and funding is now being sought. The Users themselves also approached the Village Hall Committee asking if the heaters could be replaced with newer more efficient models and were delighted to learn that the feasibility study was already under way. The groups are struggling with membership at the moment and felt that better more efficient heating would encourage more people to join their meetings especially in the winter months as their membership is mainly made up of the older and younger members of the village community.

Any other information about your project.

Two quotes have been included and both will remove the old heaters and install two brand new models.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

The heaters would not be replaced.

How will you know whether your project has made a difference in the community?

Increased membership of existing groups and individual hirers

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All and Colerne Parish Council

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: March

Year: 2010

A - Total income:

£13877

B - Minus total expenditure:

£10460

Surplus/deficit for year: (A minus B)

£3417

Free reserves held:

£4402

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Supply & Fit 2 12kw Drugsar	£	Own fundraising/reserves	C	£31
Kumara Heaters	£3,231			£
	£	Parish/town council	P	£200
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Awards For All	P	£1,500
	£			£
	£			£
	£			£
Total Project Expenditure	£3,231	Total Project Income		£1,731
Total project income B		£1,731		
Total project expenditure A		£3,231		
Project shortfall A – B		£1,500		
Award sought from Wiltshire Council Area Board		£1,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Village Hall is used by all residents within the Parish of Colerne, irrespective of age, religion or ethnic origin. All regular groups use the Hall so this project affects all hirers of the Hall as everyone uses the Main Hall during their hiring session.

b) How does your project work to promote inclusion, participation and good community relations?

A request came from the users themselves asking if the Committee would investigate the feasibility of replacing the existing heaters with newer more efficient models.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Anne Nicholas

Date: 19/04/2010

Position in organisation: Secretary

Please return your completed application to the appropriate Area Board Locality Team